

		Job Category:	Program Staff (<i>English or French</i>)
		Job Title:	<i>First Lego League Program Coordinator</i>
		Program:	<i>FIRST LEGO LEAGUE (FLL) PROGRAM</i>
Location:	Halifax, Truro	Position Type:	Part-time (8-10 hrs/wk)
Wage Rate:	\$20/hr	Travel Required:	To school site (COVID19-contingent) or virtually
Will Train Applicant(s):	Yes	Posting Expires:	Open until filled
Language Requirement:	English or Bilingual: English/French		
Submit application online via the ILA website:		https://www.dal.ca/faculty/science/imhotep/Employment_Volunteer.html	
Job Description			
<p>POSITION PROFILE</p> <p>Imhotep's Legacy Academy is a university-community partnership that seeks to improve on the representation of African Canadians in science professions by providing opportunities for young learners of African descent to engage in activities designed to strengthen their science, technology, engineering and math (STEM) aptitude.</p> <p>Reporting to the Executive Director, the FLL Robotics Program Coordinator is responsible for the effective delivery and management of the <i>FIRST</i> LEGO League Robotics After-School Program at ILA school sites in Halifax or Truro (or virtually, COVID-contingent). He/She will recruit and develop team coaches, organize weekly Robotics classes for students, and prepare school teams for Regional FLL Competitions. He/She will also involve teams in various Robot Building and Programming workshops, camps and public presentations.</p> <p>Position Requirements</p> <ul style="list-style-type: none"> ▪ Strong program coordination and organization skills ▪ Demonstrated aptitude in one or more STEM subjects: Math, Physics, Biology, Chemistry, Computer Science ▪ Demonstrated experience in mentoring/tutoring youth ▪ Ability to work with little supervision ▪ Strong oral communication skills ▪ Ability to speak French an asset for bilingual positions <p>General Duties</p> <ul style="list-style-type: none"> • Schedules once per week Robotics classes at participating ILA school sites (or virtually, COVID-contigent) • Coordinates all Program reporting and record-keeping to <i>FIRST</i> LEGO League and ILA Office • Facilitates all aspects of team preparation for FLL competition including parent and school permissions, transportation, refreshments, team uniforms, fundraising etc. • Manages the FLL Robotics Program budget • Coordinates efforts to promote and develop ILA's Robotics Program • Organizes ILA student participation in other Robotics activities and special events (camps, workshops etc.) <p>ADDITIONAL NOTES</p> <p>Submit information online by 11:59pm on the deadline day provided on the website. Email a current transcript (copy may be unofficial) to proga.imhotep@dal.ca</p> <p>Condition(s): <i>Offer of employment is contingent upon the successful candidate passing appropriate background checks. Candidates must provide a recent Criminal (Vulnerable Sector) Background Check and Child Abuse Register Check.</i></p> <p>Preference will be given to applicants with demonstrated interest and experience in issues affecting the education of learners of African heritage.</p> <p><i>We thank all applicants for their interest, however, only those selected for an interview will be contacted.</i></p>			
Job Code/ Req#:	FLLCOROPEN	Updated:	2022-05-17