

		Job Category:	Term placement, Part-time
		Job Title:	<i>Research Assistant</i>
		Program:	YGBFP Initiative
Location:	Halifax	Position Type:	14hrs/wk, Two (2) days per wk (0.4 FTE)
Wage Rate:	\$26.46/hr, plus 4% vacation pay	Travel:	Yes
Will Train Applicant(s):	Yes	Job Duration:	May 1, 2023 – April 30, 2024

Job Description

POSITION PROFILE

Imhotep's Legacy Academy is a university-community partnership that seeks to improve on the representation of African Canadians in science professions by providing opportunities for young learners of African heritage to engage in activities designed to strengthen their science, technology, engineering and math (STEM) aptitude.

The Academy delivers science enrichment activities to African Nova Scotian students in select schools every week during their junior high years (grades 6-9), a high school tutoring program, *FIRST* LEGO League robotics teams that competed in international competitions, Coding teams, STEM Quiz Tournaments, summer research scholarships for post-secondary students pursuing various STEM disciplines as well as promise entrance scholarships for ILA graduates. The ILA has recorded significant success in attracting African Nova Scotian/Canadian students into STEM, leading to the recruitment, retention, and success of more Black STEM students at Dalhousie University during the life of the program than in the 200-year history of the university. The hundreds of engaged students are talented and capable but were feeling isolated, discouraged, and did not see themselves reflected in STEM fields. ILA changed that environment for many, creating a supportive ecosystem.

Reporting to the *RBC Futures Project Post-Doctoral Fellow in Black Youth and Education*, the Research Assistant is responsible for documenting the effectiveness of the intentional and unintentional programmatic elements on Black student recruitment, retention, and success.

Key Responsibilities

- Administer and ensure a high level of participation in the survey
- Lead focus group sessions, conducted once per month to participants around the province
- Travel as necessary to sites across Nova Scotia (e.g., Annapolis Valley, Truro, Antigonish, and Sydney)
- Collect, analyze and interpret data collected by survey and focus group sessions
- Write detailed and summary reports of research results
- Disseminate the results in oral and written formats
- Maintain quality assurance and control of the project.

Qualifications

- Experience with quantitative and qualitative research in the sciences and **must have working knowledge of Qualtrics**
- Excellent oral and written communication skills
- Experience developing programs that engage the African Canadian community
- Proficient computer skill: experience using office productivity software
- Self-motivated with an ability to work collaboratively with colleagues

Job Competencies

- Thinking and Acting Strategically
- Self-Awareness & Professionalism
- Respect & Inclusion
- Communication
- Relationship Building

Note

The successful candidate is expected to be available to work on campus and will be required to provide proof of vaccination or twice-weekly COVID tests in accordance with [University policies](#).

Additional Information

Preference is given to applicants with a demonstrated lived experience and interest in issues affecting the education of learners of African heritage.

Offer of employment is contingent upon the successful candidate passing appropriate background checks. Candidates must provide a recent Criminal Background Check and Child Abuse Register Check.

Job Code/ Req#:	YGBRSA2024	UPDATED:	2023-04-08
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